



LEIRA

**Fall General Business Meeting  
October 19, 2016  
Guest House Inn, Poulsbo, WA**

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ATTENDEES                    1<sup>st</sup> Vice President / Acting President - Jeanne Johnson Jacobs  
   2<sup>nd</sup> Vice President - Lezlie Arntz  
   Secretary – Sandra Ullrich  
   Director - Cathy Munoz  
   WASPC Ex Officio Proxy - Kellie Lapczynski

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**10:30 AM            1<sup>st</sup> Vice President Jeanne Johnson Jacobs, acted on behalf of President Bobbie Romine, called the meeting to order.**

- No agenda items from the membership and no members were present.
- Executive Board made available for review and advised all materials are currently on the website:
  - Treasurer's Report
  - Executive Board Minutes
- The Executive Board was prepared to discuss the status of 2017 elections
- 2<sup>nd</sup> Vice President, Lezlie Arntz, will send an email to membership advising Executive Board Election vote will close on October 27<sup>th</sup> at 5pm.
  - Upon closure the ballots will be secured by a LEIRA member not on the ballot. They will tally the votes and present the result to 2<sup>nd</sup> Vice President, Lezlie Arntz.
    - NOTE: Any write-in candidate needs written approval from their Chief/Sheriff
    - After election has been tallied and closed, the ballots will be destroyed.

- As the President's designee at the General Business Meeting, 1<sup>st</sup> Vice President Jeanne Johnson Jacobs reported on the success of the 2016 Regional Training that was offered.
  - The training offered was Public Records 101 / Beginner and Advance Disclosure. They were hosted by Cheney PD; Kennewick PD, Poulsbo PD and the last training of the year will be held at Snohomish County on December 6<sup>th</sup> and 7<sup>th</sup>.
  - Regional training continues to be a huge success. The training agenda is driven by the membership.
  - The 2017 Board will continue to focus on Regional Training for the calendar year.
- The Executive Board is encouraging all members to become involved. We will be looking at ways to increase membership, streamline registration and payment receipts.
  - If an agency is interested in hosting training, please contact 2<sup>nd</sup> Vice President, Lezlie Arntz. Contact information on website.
  - LEIRA needs your input, volunteer on committees such as Legislation, By-Laws, Training and Membership
- LEIRA Executive Board is excited, dedicated and looking forward to bringing current relevant training topics to its membership.

**11:05 AM      Meeting Adjourned**