

# Sumner Police Department Staff Input – Employment Candidates

**Name of Candidate:**

**Date of Contact:**                      **Type of Contact:**

**Instructions:** *Your input is important in developing an overall picture of candidates being considered for employment. Please use the categories below as general guidelines for evaluation. If no behavior is observed, please indicate such on the form.*

**1. Appearance:** *Please comment on the appropriateness of clothing, general mannerisms and hygiene:*

**2. Initiative and Motivation:** *Please comment on the candidate's ability to accept feedback, willingness to learn and his/her interest in the Sumner community:*

**3. Knowledge:** *Please comment on the candidate's understanding (if any) of standard police policies and procedures, criminal behavior and responses to community problems:*

**4. Skills:** *Please comment on the candidate's oral and written (if observed) communications, ability to solve problems or make decisions. List any other applicable skills observed:*

**5. Character:** *Please comment on the candidate's relationship with peers, employers, and public, his / her work performance and integrity:*

Evaluator:                      Date:

***Please include any additional comments on separate page***