

October 1, 1999

Case No.

Tag No.

Date of Custody:

Item(s):

Dear M:

According to our records, we have property which apparently belongs to you. This property is now ready for disposal.

Property Room hours are from **8 a.m. to 11 a.m.** and **2 p.m. to 4 p.m.** Monday through Friday. *If you are unable to claim your property during scheduled hours, alternative arrangements can be made by calling me at (360) 417-4912.*

If you fail to claim this property within sixty (60) days, it will be considered abandoned and will be disposed of according to law.

Please bring this letter and your drivers license or other photo ID with you when you come in to claim your property.

Very truly yours,

STEPHEN A. ILK
Chief of Police

LINDA S. REIDEL
Property Officer