

In order to provide greater protection to victims of domestic violence, Sumner Police will be utilizing agreed orders limiting contact (No Contact Orders) in situations involving mandatory domestic violence arrests. The orders are pre-signed by the judge and kept at the jail. The following procedures should be observed when issuing the orders:

1. The order is to be utilized only when there is a mandatory DV arrest and booking.
2. **The order will be completed and utilized on all mandatory domestic violence arrests.** This includes DV assaults, DV malicious mischief etc.
3. The person taken into custody will be taken to Puyallup Jail to be processed. A citation will be issued per Training Bulletin 04-0003 with the appearance date completed (DV arrests require arraignment on the next court date). See #5 below before completing bail amount.
4. The order form is to be completed with the same arraignment date as on the citation. The order is to be **read to the subject.** The subject is to be asked to sign the form indicating agreement.
5. Because this is an "Agreed Order Limiting Contact", if the subject refuses to sign, such should be indicated on the order. The subject should be advised that he will be unable to post bail for release (i.e. "no bail") and will be held until arraignment. The order is still considered served.
6. The remainder of the form will be completed with the officer's signature.
7. The subject is to be issued a copy of the form. See bottom of form for proper distribution.
8. The officer needs to take a copy of the form/order back to the victim involved and physically present it to them. A key element in this process is to advise the victim(s) that officers will be returning with a copy of this order and they (the victim) should stay at a location where the officer can contact them. The victim should be advised to keep the copy of the order with them and show to law enforcement if violated.
9. The Law Enforcement copy of the order should be attached to the report and the remaining two copies (court and prosecutor) forwarded to records. The order is not entered into WACIC. This does not preclude the authority of the order. The order is reviewed at arraignment and the judge will determine if the order stands as issued.