

Instructions for Completing the Private Disposition/Transfer Form

1. Use this form to transfer handgun ownership or to report its loss/theft to the Department of Licensing. This is a voluntary form, but must be filled out in its entirety to be accepted. Please type or legibly print all information requested in dark ink. Incomplete or illegible forms will not be accepted.
2. Prior to selling or transferring a pistol/revolver, familiarize yourself with RCW 9.41, specifically RCW 9.41.040, 9.41.045, 9.41.080, and 9.41.170. You may obtain this RCW from your local library, or on our website at: www.dol.wa.gov/ppu/firfront.htm.
3. Both seller/transferor and buyer must sign this form. Original signatures are required. Both parties should keep a copy of the completed, signed form.
4. Aliens must have a weapons permit prior to purchasing a weapon. If selling to an alien, please visit the Firearms website (above) for instructions, or contact the Firearms unit at (360)664-6616.

Note to sellers: This form cannot be used for electronic transfers. The form must be printed, signed and sent, with original signatures, to the Department at the address indicated on the form. For assistance, please call (360)664-6616.